



This pen licence has been awarded to:

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I understand that in order to keep my pen licence I have to:

- Continue to use my neatest cursive handwriting
- Do this handwriting in all my books/worksheets

Signed \_\_\_\_\_

Pen licences can be awarded from Y2 onwards, when handwriting is consistently neat and cursive in a range of books.

Teachers should re-assess at the beginning of each year, perhaps during a trial period, to check quality of handwriting in books before using pen.

If children do not maintain a neat script, licences can be revoked for an appropriate period of time.

Blue gel pens are used in school – a child's first pen is provided by the school office, or they can provide their own. The office will provide re-fills. Left-handed pens are available upon request, but need to be ordered via the English leader.